

LET US



FOR YOU

## Back to School with Monk Office!

STEP 1: Go to: <https://bts.monk.ca>

STEP 2: Click on "Buy School Supplies"

STEP 3: Enter in your Cordova Bay PAC Code **33C716**

STEP 4: Select your child's grade from the drop down menu and enter his/her name

STEP 5: Click "Add to Cart"

There are many benefits to ordering your school supplies online from Monk Office:

- It's quick, simple and comes right to the school!
- 10% of all online orders placed will be donated back to Cordova Bay PAC.
- It's the environmentally friendly way to order ☺
- If you have more than one child at the school you may add both grade kits to your cart
- You may add extra items to your cart (even ones that aren't for school!)
- Even if you miss the deadline for online orders for delivery to the school – you can still order online but your options become to deliver to a store or your home only.
- You are supporting local businesses.
- There is a dedicated Monk Team Member to help with PAC and Back to School needs! You can contact Caitlin McKenzie at [PACorders@monk.ca](mailto:PACorders@monk.ca) with any questions or concerns about the website or your order(s).

If you would sooner use a paper order form or wish to buy your supplies elsewhere, paper copies are available at the office. All paper orders must be in by **June 26<sup>th</sup>, 2016**.

## Ordering Deadline is: July 15, 2016

You may order after this date but the price will no longer be PAC pricing and will be more expensive!

If you have any questions, please feel free to email Elisa Greenway at:  
[elisa.greenway@gmail.com](mailto:elisa.greenway@gmail.com)