



School District 63
Victoria

Cordova Bay Elementary

5238 Cordova Bay Road, Victoria, B.C. V8Y 2L2

Phone: 250-658-5315

SAFE ARRIVAL: 250-658-4002

Fax: 250-658-4014

School website: www.cordovabay.sd63.bc.ca

Principal: Mrs. K.L. Urarii

June 9, 2015

Dear Parent/Guardian:

This year Cordova Bay Elementary School we will be placing a bulk order from Monk Office Supplies for our 2015-16 school supplies. If you wish to participate please complete and return the attached form with your payment by June 24th, 2015.

If you are paying by cheque please make it payable to:

School District #63

If paying with cash we will need exact amount as we are not able to make change.

If you prefer to purchase your own supplies then please use the attached list as your 2015-16 school supply list.

Sincerely,

Principal,
Kelly Urarii

MONK OFFICE

School Supply Order Form - 2015

SCHOOL NAME		CORDOVA BAY ELEMENTARY		GRADE		1											
STUDENT'S NAME:				Prices does include applicable tax													
PARENT'S NAME:				PHONE:													
PLEASE REFER TO THE TEACHER'S SUPPLY LIST TO ENSURE ALL ITEM REQUIREMENTS HAVE BEEN MET																	
SECTION A																	
Item	Qty.	Description			Price (ea)	Total											
BAS1910500	4	ERASER WHITE VINYL BASIS			\$ 0.24	\$	0.96										
BIN520024	1	WAX CRAYONS CRAYOLA 24/PK			\$ 1.14	\$	1.14										
BIN567908	1	WASHABLE MARKERS CRAYOLA 8/PK (THICK) ORIGINAL COLORS			\$ 2.61	\$	2.61										
DIX96201	1	ENVIROSTICKS 12 PACK			\$ 2.30	\$	2.30										
EP160307WB	1	GLUE ELMER'S SCHOOL 120ML			\$ 0.62	\$	0.62										
HLR06247	3	DOUTANGS (ASSORTED COLORS)			\$ 0.35	\$	1.05										
HLR12154R	2	EXERCISE BOOK 1/2 PLAIN 1/2 RULED 72pg HILROY			\$ 0.79	\$	1.58										
HLR12152R	2	EXERCISE BOOKS INTERLINED 72 PAGE			\$ 0.79	\$	1.58										
KIM21400	1	FACIAL TISSUE			\$ 1.22	\$	1.22										
LPG10005352	2	GLUE STICK LEPAGE 40g			\$ 1.56	\$	3.12										
SAN83001	3	EXPO DRY ERASE MARKERS, CHISEL TIP, BLACK			\$ 1.46	\$	4.38										
SAN30001	2	SHARPIE MARKER FINE BLACK			\$ 1.04	\$	1.04										
WNNCRC01	1	REPORT COVER POLY-BLACK			\$ 2.79	\$	2.79										
						Subtotal A	\$ 24.39										
SECTION B																	
Additional Items: Please order from the following if you require additional items or quantities.																	
Enter quantity then calculate price and total below.																	
BIN530526		WATERCOLOR PAINT SET/8 -CRAYOLA			\$ 4.06												
BIN524616		OIL PASTELS - CRAYOLA - 16 PACK			\$ 2.86												
PACZIPL-1		BOX OF ZIPLOC BAGS (15/BX.LARGE) boys			\$ 0.21												
PACZIPL-2		BOX OF ZIPLOC BAGS (50/BX.SMALL) GIRLS			\$ 0.10												
						Subtotal B	\$										
<table style="width:100%; border: none;"> <tr> <td style="width: 60%; border: none;">If not ordering online, please submit your order form and payment to your PAC Coordinator</td> <td style="width: 40%; border: none;"> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="border: none;">Subtotal of Additional Items (A)</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">Subtotal of Additional Items (B)</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">PAC Fee (C)</td> <td style="border: none; text-align: right;">\$3.00</td> </tr> <tr> <td style="border: none;">Total of A +B+ C (includes tax)</td> <td style="border: none;"></td> </tr> </table> </td> </tr> </table>								If not ordering online, please submit your order form and payment to your PAC Coordinator	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="border: none;">Subtotal of Additional Items (A)</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">Subtotal of Additional Items (B)</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">PAC Fee (C)</td> <td style="border: none; text-align: right;">\$3.00</td> </tr> <tr> <td style="border: none;">Total of A +B+ C (includes tax)</td> <td style="border: none;"></td> </tr> </table>	Subtotal of Additional Items (A)		Subtotal of Additional Items (B)		PAC Fee (C)	\$3.00	Total of A +B+ C (includes tax)	
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Coordinator for an exchange/replacement no later than September 11th Prices does include taxes																	

MonkOffice