



# *Cordova Bay Elementary*

5238 Cordova Bay Road, Victoria, B.C. V8Y 2L2

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School website: [www.cordovabay.sd63.bc.ca](http://www.cordovabay.sd63.bc.ca)

Principal: Mrs. K.L. Urarii

June 9, 2015

Dear Parent/Guardian:

This year Cordova Bay Elementary School we will be placing a bulk order from Monk Office Supplies for our 2015-16 school supplies. If you wish to participate please complete and return the attached form with your payment by June 24<sup>th</sup>, 2015.

If you are paying by cheque please make it payable to:

**School District #63**

If paying with cash we will need exact amount as we are not able to make change.

If you prefer to purchase your own supplies then please use the attached list as your 2015-16 school supply list.

Sincerely,

Principal,  
Kelly Urarii

**MONK OFFICE**

School Supply Order Form - 2015

| <b>SCHOOL NAME</b>  |      | <b>CORDOVA BAY ELEMENTARY</b>                         |  | <b>KINDERGARTEN</b>                |          |
|---|------|---|--|------------------------------------|----------|
| STUDENT'S NAME:   |      |   |  | Prices does include applicable tax |          |
| PARENT'S NAME:  |      | PHONE:  |  |                                    |          |
| **PLEASE REFER TO THE TEACHER'S SUPPLY LIST TO ENSURE ALL ITEM REQUIREMENTS HAVE BEEN MET**   |      |   |  |                                    |          |
| <b>SECTION A</b>  |      |   |  |                                    |          |
| Item  | Qty. | Description   |  | Price (ea)                         | Total    |
| BAS1910500  | 4    | ERASER WHITE VINYL BASIS                              |  | \$ 0.24                            | \$ 0.96  |
| BIN520024   | 1    | CRAYONS CRAYOLA 24/PK                                 |  | \$ 1.14                            | \$ 1.14  |
| BIN530526   | 1    | WATERCOLOUR CRAYOLA WASH 8/SET                        |  | \$ 4.06                            | \$ 4.06  |
| BIN524616   | 1    | OIL PASTELS CRAYOLA 16PK                              |  | \$ 3.75                            | \$ 3.75  |
| BIN567908   | 1    | WASHABLE MARKERS CRAYOLA 8/PK (Thick) ORIGINAL COLORS |  | \$ 3.66                            | \$ 3.66  |
| EP160307W8  | 1    | GLUE ELMER'S SCHOOL 120ML                             |  | \$ 0.62                            | \$ 0.62  |
| ESSS2501  | 1    | TANG REPORT COVER LIGHT BLUE                          |  | \$ 0.35                            | \$ 0.35  |
| ESSS2503  | 1    | TANG REPORT COVER GREEN                               |  | \$ 0.35                            | \$ 0.35  |
| HLR12154R   | 1    | EXERCISE BOOK PLAIN 9X7 72pg                          |  | \$ 0.79                            | \$ 0.79  |
| HLR26411  | 1    | SCRAPBOOK 14x11 20 SHEETS COIL                        |  | \$ 2.61                            | \$ 2.61  |
| LPG100053S2   | 2    | GLUE STICK LEPAGE 40g                                 |  | \$ 1.56                            | \$ 3.12  |
| STD119  | 1    | PENCIL LEARNER TRIPLUS 4mm HB                         |  | \$ 0.62                            | \$ 0.62  |
| SAN30003  | 1    | FINE TIP BLUE MARKER (EXPO)                           |  | \$ 1.25                            | \$ 1.25  |
| WNNRP15L-RD   | 1    | COMMUNICATION FOLDER                                  |  | \$ 1.56                            | \$ 1.56  |
|   |      |   |  | Subtotal A                         | \$ 24.84 |
| <b>SECTION B</b>  |      |   |  |                                    |          |
| Additional Items: Please order from the following if you require additional items or quantities.  |      |   |  |                                    |          |
| Enter quantity then calculate price and total below.  |      |   |  |                                    |          |
| PACZIP-1  | 1    | ZIPLOCK BAG 9X12 in. BOX                              |  | \$ 0.21                            | \$ 3.15  |
|   |      |   |  | Subtotal B                         | \$       |
| If not ordering online, please submit your order form and payment to your PAC Coordinator <div style="float: right; text-align: right;">                     Subtotal of Additional Items (A)<br/>                     Subtotal of Additional Items (B)<br/>                     PAC Fee (C) \$3.00<br/> <b>Total of A + B + C (include tax)</b> </div> |      |   |  |                                    |          |
| Coordinator for an exchange/replacement no later than September 11th<br>Prices does include taxes   |      |   |  |                                    |          |

**MonkOffice**